



Introduction

We are pleased that you have decided to send your child to Twinkle Pre-School and trust that you will find the information in this prospectus helpful.

Further information is available to you in the Pre-School Handbook and the main school Handbook which can be provided on request. Our delightful village school offers a unique education to children. It is a place where children are encouraged to develop socially, aesthetically, physically, intellectually and emotionally in a secure family atmosphere.

Our booklets can only give you a glimpse of the work we do so we hope you will be able to visit us and experience the atmosphere of our school.



A warm welcome awaits you from our Supervisor, Mrs Theresa Nimmo , with assistants Mrs Jayne Cunliffe and Mrs Jo Mulley.

The Twinkle Pre- School Committee

Mr I. Burns	Trustee
Mrs. J Gilman	Teacher Representative
Mrs T. Nimmo	Nursery Supervisor
Miss. J. Storey	Nursery Assistant
Mrs K. Eardley	Parent/Treasurer
Mrs. T. Stubbs	Parent Governor
Mrs S. Loughlin	School Headteacher

Collectively the committee is responsible for educational matters, buildings, staffing and budgetary matters.

The committee is keen to maintain close communication with parents and warmly welcomes comments and suggestions.

Statement of Purpose

We are proud to be a happy school with a firm Christian foundation. Everyone here is valued, trusted and respected. We work together to provide a caring and secure environment which facilitates learning, understanding and achievement. We foster the pursuit of excellence so that children can fulfil their own potential and our high expectations.

Children are eligible for admission to the Pre-School Club from the age of two and a half. When a vacancy exists priority will be given to children who are four years old, in order that they may receive pre-school education prior to admission to the Reception section of the main school.



The school ratio is 1: 4 for children ages 2-3 years
And 1: 8 for children aged 3-5 with the proviso that two adults will be in attendance.

Aims

1. To help children to develop lively and enquiring minds.
2. To install respect for moral values, for other people and for oneself, and tolerance of other races, religions and ways of life.
3. To help children to use language effectively and imaginatively.
4. To provide a basis of mathematical, technical and scientific knowledge, enabling children to learn essential skills which they require to fulfil their potential in adult life.
5. To encourage and foster the development of children who are disadvantaged.



Admissions

It is the policy of the Governing Body to encourage all parents in the parishes of Wincle, Wildboarclough and Macclesfield Forest to send their children to Wincle School at the appropriate age. Furthermore, parents from outside the three parishes wishing to send their children to the school will be given the opportunity to do so providing there are places available. Particular consideration will be given to parents who seek admission for their children on the grounds of religious denomination.

Uniform and Equipment

There is no official uniform, but parents are requested to dress their children sensibly for a wide range of activities. Could all the children please bring a change of clothes for any accidents that may occur.

Pastoral Care/Complaints



Every child at Twincle Pre-School is considered of the utmost value as an individual. Formal open evenings and Parent/Governors meetings allow parents the opportunity to discuss issues relating to all aspects of children's progress and the running of the Pre-School in general. Staff are always available, at mutually agreed times, to talk to parents about any specific problems.

If these cannot be easily resolved in conversation, parents should contact the Head Teacher or Social Services, Tel. 01606 889776. Address- 3,4 Chester Road, Hartford, Northwich, Cheshire. CW8 2AB. The staff aim to inform parents regularly on the progress of their child at Pre-School. Records of the children's work will be kept to enable staff to assess the children's future learning needs.

Parents are encouraged to look through their own child's records and comments are welcomed which could assist with our work.

The parents meet the staff for a formal discussion in the summer term. There are many informal discussions on a regular basis.

Health and Safety.

The Governing Body is committed to securing the health, safety and others affected by the school's activities. Everyone has a part to play in bringing this into effect and full co-operation is therefore expected.

Wincle School has implemented a No Smoking policy in all areas of the school and its grounds.

Medicines

Some children may require medicines during their time in school. Parents wishing staff to carry out this responsibility must observe the County Guidelines.

- a) Clear written and signed instructions stating dosage and time must be sent to school.
- b) Medicine must be delivered in person to the teacher.

Please note that staff have the right to refuse to administer medicines and parents should consult the Head Teacher at this point.

IN THE EVENT OF AN ACCIDENT:-

- a) Minor first aid for grazes, bruises etc., will be given by school staff. Parents will be informed when children are collected.
- b) In the event of more serious injury, the Head teacher will contact parents immediately and medical advice and support will be sought.

Arrival and Departure Procedures

Parents/minders are responsible for the supervision of children prior to the start of a session. At this point a member of staff will welcome the children, help attend to cloakroom needs and escort the children into the main room. To meet Standard 13 (child protection) of the National Standards as part of the arrival and departure procedures. Parents/minders will be asked to sign and write the time of arrival and departure in a small register which will be kept in the cloakroom.

The supervisor will check children's attendance in the register.

At the end of the session children will only be released into the care of those adults named on the Registration Form.

Parents wishing to make special arrangements for a particular session must inform the Supervisor either in person at the start of the session or in writing in advance.

The group has a duty to safeguard the welfare of children at all times and reserves the right to refuse the release of a child if they believe it would not be in the child's best interest to do so (examples of this are parents or guardians obviously incapable due to the influence of drink or drugs).

If this situation arises the group will:-

1. Refuse to release the child.
2. Attempt to contact other known carers of the child (as shown on the registration form) and have the child collected.
3. If this is not possible the Social Services Officer or the Police will be contacted.

Fees – Payment is required even if your child is absent as your place is reserved.

Early Years Education

Early years education is the foundation upon which children build the rest of their lives and is an education that encompasses all learning. The policy outlines the purpose, nature and management of early years education at our school.

Each child is viewed as an individual with specific needs being met in appropriate ways, and with individuality being encouraged. Independence is fostered and each child is encouraged to reach his/her full potential.

Children have the opportunity to become involved in a wide range of first hand experiences leading to the acquisition of knowledge, skills and concepts. Concentration and perseverance are encouraged as the children are introduced to appropriate aspects of the Early Years curriculum. A real interest in learning is fostered.

The early years curriculum is delivered through structured play where the activities are aimed to enable children to make maximum progress towards the six areas outlined in the Nursery Education Desirable Outcomes for Children's learning on entering compulsory education; Personal and Social Development, Language and Literacy, Mathematics,



Knowledge and Understanding of the World,
Physical Development and Creative Development.

Briefly these areas will be found in activities such as:

Physical: Outdoor play, bikes, trikes, pedal cars, climbing frame. Pencil control construction materials and play dough.



Personal and Social: Home corner, refreshment time, news time, painting and drawing, play dough.

Where the children are able to share, take turns, show sensitivity to others and develop understanding of what is right and wrong. Concentration and perseverance are encouraged.

Mathematics: Basic numeracy, e.g. sorting, grouping, sequencing, familiarising: size, shape, pattern, volume. Development of space relationships e.g. toys that fit together - post-box's, jigsaws. Number rhymes and board games.

Language and Literacy: Home corner - role play, listening to stories, nursery rhymes, news time, looking at books and using their own imagination in telling the story, understanding that text carries information and meaning. Recognition of their own names.

Knowledge and Understanding of the World: Caring for each other and the environment, celebrating festivals, valuing other people, growing things (interest tables), visitors to the group, understanding other cultures, using natural substances. Science and Technology. Computer work.

Creative Development: Home corner, gluing, cutting, painting, colouring, junk collage, damp sand, music and movement.

Boys and girls are given equal access, and encouraged to take part in all activities. Children are given opportunities to explore and enjoy stories, poetry, music, art and play materials from a wide range of cultures.



Special Educational Needs

It is our policy to comply with the Code of Practice for the identification and assessment of Special Educational Needs.



Role of Parents

Parents are encouraged to help in school on a regular basis and to become involved in their child's education.

Revised April 2004

